**FAISA MOHAMED AMEY**

+254726343047

Faisamohamed2634@gmail.com

**BIO-DATA**

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| Date of birth | : 10 September 2001 |
| Nationality | : Kenyan |
| Gender | : Female |
| Religion | : Muslim |
| Languages | : English ,Kiswahili and Somali |
| Marital status | : Single |
| Email | : Faisamohamed2634@gmail.com |
| ID No.  **SUMMARY** | : 39266619 |

* I recently completed my diploma in information communication technology at Umma university and I’m currently pursuing my degree in Computer science
* I am a dynamic motivated individual with exceptional work ethics, great negotiation skills, able to visualize, articulate and solve both simple and complex issues.
* Excellent communication and organizational skills with a passion for sustainable business development.
* I also possess comprehensive knowledge in latest ICT software and data base management skills which is necessary in making daily operations more effective.

# OBJECTIVE

* Working in a competitive organization where I can join a team and contribute to bringing value and develop my skill set further.
* To work effectively in a challenging environment while applying my knowledge and skills towards transforming people’s lives through excellence in the development of the organization.
* To give best results under minimal supervision.
* Learning new concepts and using them for the benefit of the organization and the society.

# SKILLS

* Able to coordinate, involve and network with multiple stakeholders.
* Ability to handle multiple projects with strong prioritizing skills.
* Implementing innovative solutions to improve performance.
* Ability to work independently with minimal or no supervision.
* In depth ability to operate office equipment and handle correspondents
* Skilled in handling office workloads as allocated and without delay
* Proficiency in MS office suite of package

# PERSONAL PROFILE

* Have strong leadership skills and able to demonstrate them.
* Team player, strong team leader.
* Drive for results and excellent self-organization skills.
* Self-awareness and self-regulation.

# EDUCATIONAL BACKGROUND

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| --- | --- |
| **Secondary Education**  NEP GIRLS HIGH SCHOOL  **Primary Education**  Amuma Primary School  **HIGH EDUCATION BACKGROUND** | ***2016 - 2019***  ***2008 - 2015*** |
| **Umma University JAN** *Ongoing Degree in Computer science*  **Umma University** *Diploma in information communication technology*  **Umma University** *Certificate in information communication technology*  **JOB EXPERIENCE**  Worked with Augab Computer College 2022- till date        **HOBBIES** | **2024-till date**  ***2021-2022***  ***2022-2023*** |

**Reading**

**Swimming**

**Travelling**

# REFEREES

1. FATUMA ADAN

BUSNESS WOMAN

AUGAB COMPUTER COLLEGE

TEL 0726586162

2. MAHIA ALI HAT

CUSTOMER CARE

PLASCON

<TEL:0724550583>